Title

Name SURNAME

Affiliation (for example: Department, University, Country)

e-mail

**ABSTRACT** This is written with the style Abstract Paragraph M4d. The margins are a bit wider (+1.75cm on both sides) and the font size only 10pt.

# 1. Section Head – Heading 1 Style

The paragraphs in each section should use Paragraph M4d style. Font Times New Roman, 11pt. After each paragraph an additional space is created – thus, do not use empty lines between paragraphs. If no extra space is showing, you have probably used Shift+Enter instead of only Enter. Use only Enter (or Return) between paragraphs.

Scientific papers are 8-12 pages long, and practitioners’ papers 4-5 pages. Workshops and panels are presented by 2 page papers. Poster and demo abstracts have another template.

The references to literature should be noted in the main text either by an Arabic number in square brackets, e.g. [1], or by author name + year number within brackets, e.g. Komunte and Baguma (2016). Give page number(s) when possible. When citing work within brackets it will look like this (Komunte & Baguma, 2016, p. 204). Of course, you could also cite the same reading like this [1, p. 204] if you are using the brackets style of references.

List full bibliographical information at the end of the paper in the reference section.

## – Sub headings should use Heading 2 style

Tables and figures should be numbered consecutively as Table 1, Table 2, etc., and Figure 1, Figure 2, etc. Table captions should be placed above the table while figure captions go below the figure; both use Caption style.

Table 1:Table caption above the table

Small figures may be positioned side by side.

1. Numbered lists – use M4d-NumberedList style
2. Second item follows without an extra space between items according to the M4d-NumberedList style

* List of bullet points – use M4d-BulletList

Use Code M4d style for program code examples.

# References

The format of the reference list depends on the reference format used in the main text.

*Either:*

[1]

[2]

[3]

*or* (alphabetically)*:*

Surname, First letter of forename. (Year) Title of paper or book chapter. *Title of journal or book in italics*, vol. of journal or editor of book. [For books, Town: Publisher.] [For journals and chapters: Pp. startpage-endpage.]

Komunte, M. & Baguma, R. (2016) Information needs of a startup women entrepreneurs in Uganda. *Proceedings of the 5th International Conference on M4D Mobile Communication technology for Development, M4D 2016 General Track*. O Zacharias & C. W. Larsson (eds.). Karlstad: Karlstad University Studies 2016:40. Pp. 201-223.

The size of the text in the reference list is a bit more condensed than in ordinary paragraphs. It is 10pt with only single space between lines and only 2pt extra between paragraphs. The format style i called Reference M4d.